



Rushcliffe  
Borough Council

**When telephoning, please ask for:** Democratic Services  
**Direct dial** 0115 914 8511  
**Email** democraticservices@rushcliffe.gov.uk

**Our reference:**  
**Your reference:**  
**Date:** 14 February 2024

To all Members of the Governance Scrutiny Group

Dear Councillor

A Meeting of the Governance Scrutiny Group will be held on Thursday, 22 February 2024 at 6.30 pm in the Council Chamber, Rushcliffe Arena, Rugby Road, West Bridgford to consider the following items of business.

This meeting will be accessible and open to the public via the live stream on YouTube and viewed via the link: <https://www.youtube.com/user/RushcliffeBC>  
Please be aware that until the meeting starts the live stream video will not be showing on the home page. For this reason, please keep refreshing the home page until you see the video appear.

Yours sincerely

Gemma Dennis  
Monitoring Officer

## AGENDA

1. Apologies for Absence
2. Declarations of Interest  
[Link to further information in the Council's Constitution](#)
3. Minutes of the Meeting held on 23 November 2023 (Pages 1 - 8)
4. Annual Audit Letter and Value for Money Conclusion (Pages 9 - 38)  
Report of the Director – Finance and Corporate Services.
5. External Annual Audit Plan

A verbal update will be provided by Mazars, the Council's External Auditors.

Rushcliffe Borough  
Council Customer  
Service Centre

Fountain Court  
Gordon Road  
West Bridgford  
Nottingham  
NG2 5LN

Email:  
customerservices  
@rushcliffe.gov.uk

Telephone:  
0115 981 9911

[www.rushcliffe.gov.uk](http://www.rushcliffe.gov.uk)

Opening hours:  
**Monday, Tuesday and  
Thursday**  
8.30am - 5pm  
**Wednesday**  
9.30am - 5pm  
**Friday**  
8.30am - 4.30pm

Postal address  
Rushcliffe Borough  
Council  
Rushcliffe Arena  
Rugby Road  
West Bridgford  
Nottingham  
NG2 7YG



6. Internal Audit Progress Report Q3 (Pages 39 - 62)  
Report of the Director – Finance and Corporate Services.
7. Internal Audit Strategy 2024/2025 (Pages 63 - 94)  
Report of the Director – Finance and Corporate Services.
8. Asset Management Plan (Pages 95 - 110)  
Report of the Director – Finance and Corporate Services.
9. Risk Management Update (Pages 111 - 134)  
Report of the Director – Finance and Corporate Services.
10. Capital and Investment Strategy Monitoring Q3 (Pages 135 - 146)  
Report of the Director – Finance and Corporate Services.
11. Capital and Investment Strategy 2024/25 (Pages 147 - 178)  
Report of the Director – Finance and Corporate Services.
12. Work Programme (Pages 179 - 180)  
Report of the Director – Finance and Corporate Services.

### Membership

Chair: Councillor A Edyvean

Vice-Chair: Councillor P Gowland

Councillors: T Birch, S Calvert, H Om, N Regan, D Simms, C Thomas and G Wheeler

<b>Meeting Room Guidance</b>
------------------------------

**Fire Alarm Evacuation:** in the event of an alarm sounding please evacuate the building using the nearest fire exit, normally through the Council Chamber. You should assemble at the far side of the plaza outside the main entrance to the building.

**Toilets:** are located to the rear of the building near the lift and stairs to the first floor.

**Mobile Phones:** For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

**Microphones:** When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.

<b>Recording at Meetings</b>
------------------------------

The Openness of Local Government Bodies Regulations 2014 allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Rushcliffe Borough Council is committed to being open and transparent in its decision making. As such, the Council will undertake audio recording of meetings which are open to the public, except where it is resolved that the public be excluded, as the information being discussed is confidential or otherwise exempt



Rushcliffe Borough  
Council Customer  
Service Centre

Fountain Court  
Gordon Road  
West Bridgford  
Nottingham  
NG2 5LN

Email:  
customerservices  
@rushcliffe.gov.uk

Telephone:  
0115 981 9911

[www.rushcliffe.gov.uk](http://www.rushcliffe.gov.uk)

Opening hours:  
**Monday, Tuesday and  
Thursday**  
8.30am - 5pm  
**Wednesday**  
9.30am - 5pm  
**Friday**  
8.30am - 4.30pm

Postal address  
Rushcliffe Borough  
Council  
Rushcliffe Arena  
Rugby Road  
West Bridgford  
Nottingham  
NG2 7YG

